***Short training scientific mission funding for VNUA PhD***

The aim of the AI “Short training scientific mission funding for VNUA PhD” programme is to setup a visit of VNUA PhD students to an institution or laboratory in Vietnam or South East Asia countries ***for a stay up to 2 weeks***. They are aimed at fostering collaboration, sharing new techniques and infrastructure that ***may not be available in VNUA laboratories***. The short training scientific missions are intended especially for AI ARES-CCD PhD. Maximum funding may **not exceed 960 euros**, but less may be granted. Full support may not be awarded, in which case applicants will be required to pay the remainder of their expenses.

* **Application Process**
	+ Applicants must complete the *Application form*
	+ Applications must be submitted **at least 1 month** before departure
		- an electronic version to email address: mai.hoangngoc@uq.net.au
		- AND a printed form to the office “Vietnamese-Belgian cooperation”, 3rd Floor – A1 building, Vietnam National University of Agriculture
* **The selection procedures:**
	+ The applications will be evaluated by AI-VNUA pilotage committee
	+ The results will be announced within 2 weeks from the date of the confirmed receipt of the applications
* **Priority criteria**
	+ AI ARES-CCD PhD student
	+ Importance of the new techniques
	+ If several applicants for a given conference belong to the same department, only one grant per department will be allocated
	+ Other sources of funding
* **After event**
	+ A report about the participation to the short training scientific mission (1-2 pages, including a description of activities at the partner laboratory and an assessment of its results) will be submitted within 30 days after the end of event.
	+ The certificate of participation in the training at the partner laboratory.

Short training scientific mission funding for VNUA PhD Form

Last name and first name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(PhD student, Doctor, researcher…)

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Training Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location and Date(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total cost of training \_\_\_\_\_\_\_\_\_\_\_\_ Request from AI-VNUA\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Receiving or requesting funds from any other source to attend this conference?

[ ] Yes [ ] No

If yes: Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please submit with this completed form:

1. Copy of training program describing date(s), time, location and content of training.
2. Documentation confirming acceptance of your training.
3. Detailed provisional budget of costs of training (accommodation, travel fare…).
4. Your Invitation letter
5. Your Cv

Notice of head of department/promoter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Family name and first name)

Date and signature Date and signature of applicant

**Provisional budget for Short training scientific mission\***

|  |  |  |
| --- | --- | --- |
| **Item** | **Amount (euros)** | **Source of support** |
| Air ticket |  |  |
| Perdiem (max: 20 €/day) |  |  |
| Accommodation (max: 20 €/day) |  |  |
| Lab fee (max: 150 €/mission) |  |  |
| **Total** |  |  |

Request from AI-VNUA: \_\_\_\_\_\_\_\_\_\_euros